

Role	Vacancies	Type	Reference	Description
<b>Construction</b>				
Bricklaying Apprentice	2	Apprenticeship	WBAA2	<ul style="list-style-type: none"> <li>• Materials and Product awareness. (Types of ties, fixings, Insulations etc ) Where and why they are used.</li> <li>• Correct loading of Materials ie Bricks, Blocks, Time to be spent with Hod carriers to learn correct methods. Loading on slabs/scaffolds.</li> <li>• Housekeeping duties. Workspace to be kept clean and tidy, aware of responsibilities.</li> <li>• Silo; Learn how to operate, and cleaning procedures.</li> </ul>
Hod Carrier	1	Employment	WHCE1	<ul style="list-style-type: none"> <li>• Experience in working with Bricklayers, Loading out of Blocks and Bricks,</li> <li>• Good understanding of Brickwork sundries</li> <li>• Awareness of good housekeeping</li> <li>• Liaising with the Site Supervisors and understanding the tasks that have been set</li> <li>• Operatives are expected to have good timekeeping, reliability, good work ethic, be able to carry out tasks and use their own initiative.</li> </ul>
Bricklayer	1	Employment	WBE1	<ul style="list-style-type: none"> <li>• This Project has 2 elements, Facework Blockwork that is to be of a high quality, and detailed Brickwork that is to be of a very high standard</li> <li>• All works are to be carried out in with quality and production targets in mind</li> <li>• The Project is to be built in one of the most exclusive post codes in London for a prestigious client</li> <li>• All operatives are required to have a good work ethic, reliable, good communication skills, be able to work under instruction from superiors, and to be able to contribute to a team effort.</li> </ul>
Scaffold Labourer	1	Employment	WSLE1	<ul style="list-style-type: none"> <li>• Labouring for Scaffolders and learning the trade at the same time</li> <li>• Loading/unloading deliveries • Able to work on own initiative as well as within a team with a proactive, flexible, can-do attitude</li> <li>• Working at height once fully trained</li> <li>Successful candidates will receive further training opportunities and qualifications</li> </ul>

Trainee Scaffolder	1	Employment	WTSEI	<ul style="list-style-type: none"> <li>• Labouring for Scaffolders and learning the trade at the same time</li> <li>• Loading/unloading deliveries • Able to work on own initiative as well as within a team with a proactive, flexible, can-do attitude</li> <li>• Working at height once fully trained You will learn manual handling, health and safety rules, basic scaffolding knowledge, including identifying equipment</li> </ul>
Health and Safety Apprentice	2	Apprenticeship	BBHSAA2	<p>As a Health &amp; Safety Apprentice you will assist the team in promoting, advising, training and consulting on all aspects of health, safety and environmental issues. This role requires a dynamic individual who is enthusiastic, motivated to learn and keen to make a significant impact on Health and Safety in the construction industry.</p>
Higher and Degree Apprenticeship in Construction	1	Employment	BHDACA1	<p>Each year you will complete four 1-week teaching blocks at Sheffield Hallam University through a combination of classroom and online teaching. Over the course of the 5 years, you'll achieve an industry accredited Cert HE and BSc (Hons) Degree in Professional Practice in Residential Development and Construction.</p> <p>In your day to day role you will report to the Site Manager to assist in leading the development of the site through to completion.</p>
Apprentice Office Administrator	1	Apprenticeship	AOAQ1	<p>Recruiting for an apprentice administrator to join the team based in the Hayes office. The ideal candidate will have strong organisation skills, enjoy working as part of a team and the ability to multitask in a busy work environment.</p>
Assistant Site Manager	1	Employment	ASMFEI	<p>To assist the person responsible for the delivery of an allocated project to the highest standards of Quality, Health and Safety, on time, and within budget. Level 4 (HNC/NVQ4) minimum or suitably experienced tradesperson with considerable experience of the full range of construction trades</p>

Site Manager	1	Employment	SMFEI	Responsible for delivery of allocated project on time, to budget, safely, and the management of motivated teams who perform to the highest level on site. Adhere and engage with QA/ISO system and other company procedures. Responsible for the delivery of an allocated project to programme quality, within budget in a safe organised manner.
Scaffold Apprentice	3	Apprenticeship	KCSA3	<u>Tasks and responsibilities:</u> <ul style="list-style-type: none"> <li>• Responsible for maintaining a high level of commitment, to a high standard of professionalism.</li> <li>• To maintain Tools and Safety Equipment (PPE).</li> <li>• To observe and maintain Health and Safety guidelines and practices at all times, to provide continued safety practice whilst on site and whilst working at Height.</li> </ul>
Senior Building Services Design Engineer	1	Employment	SBSDEMI	<u>The Role:</u> <ul style="list-style-type: none"> <li>• Under the supervision of the Senior Engineer(s), produce drawings, designs, technical documents, and specifications to meet project scope/requirements.</li> <li>• Design in accordance with all current industry-recognised design guides, British Standards and Building Regulations, etc.</li> <li>• Work efficiently with the in-house Architectural Design Department and external design teams accordingly</li> </ul>
Building Services Design Coordinator	1	Employment	BSDCMI	<u>The Role:</u> <ul style="list-style-type: none"> <li>• Assist in negotiations and development of tenders and carry out technical checks on proposed sub-contractors</li> <li>• Attend progress and technical meetings as an advisor to the operational teams</li> <li>• Check Gas, Electrical, and other services-related certification are compliant</li> <li>• Manage the Site Inspection Reporting system and provide regular reports to the operational teams</li> </ul>

Office Administrator - Camden	1	Employment	AOACAMI	<p><u>Responsibilities:</u></p> <ul style="list-style-type: none"> <li>• Data entry into Excel spreadsheets, filtering, and printing reports</li> <li>• Copying and scanning documents to file locations</li> <li>• Transferring email attachments to file locations</li> <li>• Monitor the site telephone switchboard, answer, and distribute calls as necessary.</li> <li>• Liaise with visitors to the site.</li> <li>• Clerical duties which include (but are not limited to) checking and sending emails, typing letters, faxes, and filing.</li> <li>• To perform any reasonable duties as requested by your manager.</li> </ul>
Office Administrator - Harrow	1	Employment	AOAHAMI	<p><u>Responsibilities:</u></p> <ul style="list-style-type: none"> <li>• Data entry into Excel spreadsheets, filtering, and printing reports</li> <li>• Copying and scanning documents to file locations</li> <li>• Transferring email attachments to file locations</li> <li>• Monitor the site telephone switchboard, answer, and distribute calls as necessary.</li> <li>• Liaise with visitors to the site.</li> <li>• Clerical duties which include (but are not limited to) checking and sending emails, typing letters, faxes, and filing.</li> <li>• To perform any reasonable duties as requested by your manager.</li> </ul>
Assistant Site Manager	4	Employment	ASMWDG4	<p>Support the Site Manager with the day to day running of the development and provide clear direction to those working on the construction site regarding their responsibilities and targets.</p> <ul style="list-style-type: none"> <li>• Valid CSCS card (or equivalent).</li> <li>• Valid SSSTS certificate or Valid SMTS certificate</li> </ul>
Formworks Apprentice	2	Apprenticeship	FAWHG2	<p><u>Qualifications/Experience:</u></p> <ul style="list-style-type: none"> <li>• English GCSE G/1 or above (or equivalent), Maths GCSE G/1 or above (or equivalent)</li> </ul> <p><u>Person Specification:</u></p> <ul style="list-style-type: none"> <li>• Comfortable with heights</li> <li>• Physical fitness</li> </ul>

Apprentice Bricklayer	1	Apprenticeship	ABSG1	<p><u>Main duties of the job:</u></p> <ul style="list-style-type: none"> <li>• Apprentice Bricklayer will be placed within a training 24 Month program.</li> <li>• Equipment to be used: All Tools will be provided</li> </ul> <p><u>Qualifications/Experience:</u></p> <ul style="list-style-type: none"> <li>• Must have English and Maths (minimum of grade B)</li> <li>• Some work experience of construction awareness Red CSCS card</li> </ul>
Apprentice Bricklayer	1	Apprenticeship	ABLS1	<p><u>Main duties of the job:</u></p> <ul style="list-style-type: none"> <li>• Apprentice Bricklayer will be placed within a training 24 Month program.</li> </ul> <p><u>Essential skills, experience &amp; qualifications:</u></p> <ul style="list-style-type: none"> <li>• Must have English and Maths (A minimum standard of grade B.)</li> </ul> <p><u>Desirable skills, experience &amp; qualifications:</u></p> <ul style="list-style-type: none"> <li>• Should have some work experience of construction awareness &amp; require a Red CSCS card.</li> </ul> <p><u>Equipment to be used:</u></p> <ul style="list-style-type: none"> <li>• All Tools will be provided</li> </ul>
Drylining Apprentice	1	Apprenticeship	LSISA1	<ul style="list-style-type: none"> <li>• Learn and adhere to safety protocols and best practices on construction sites.</li> <li>• Follow instructions from mentors and supervisors to ensure projects are completed accurately and efficiently.</li> <li>• Performing general labouring work to support the installation team, such as:</li> <li>• Moving materials and equipment on-site.</li> <li>• Mixing and preparing construction materials.</li> <li>• Cleaning and organising the work area.</li> <li>• Assisting with the installation of interior systems, including drylining, partitioning, and ceiling systems.</li> </ul>
Framework Apprentice	1	Apprenticeship	FASG1	<p>We are looking for individuals who are interested in completing a Level 2 Formworks Apprenticeship. The successful candidate will spend 18 months working as a Formworks Apprentice as part of the CITB / Flexi-Job Shared Apprenticeship Scheme.</p> <p><u>Qualifications Required:</u></p> <ul style="list-style-type: none"> <li>• English GCSE G/1 or above (or equivalent)</li> <li>• Maths GCSE G/1 or above (or equivalent)</li> </ul> <p><u>Personal Qualities:</u></p> <ul style="list-style-type: none"> <li>• Attention to detail, Initiative, Patience, Physical fitness, Comfortable with heights</li> </ul> <p><u>Skills Required:</u></p> <ul style="list-style-type: none"> <li>• Communication skills, IT skills, Organisation skills, Team working</li> </ul>

Other Jobs				
Digital Champion		Volunteer	BDCV0	Digital Champions are volunteers who help deliver digital training in Barnet communities. Digital Champions have good levels of IT skills, but they don't need to be experts. They are comfortable working with learners delivering basic digital training such as email, MS Word, Zoom, Facebook. They will also have a basic understanding of how to stay safe online.
Prevention and Wellbeing Coordinator	1	Employment	BCPAWCE1	An exciting opportunity to be part of our Prevention and Wellbeing Team where you will work with residents to achieve objectives in remaining independent and accessing community services, alongside supporting local communities to coordinate and grow what is on offer in the local area. Working in a creative, strengths based and personalised way you will support local residents who have had contact with Adult Social Care and their carers to find practical and sustainable solutions to achieve their objectives.
Nursery Practitioner	5	Employment	NPBLS5	<ul style="list-style-type: none"> <li>• Number of hours weekly: Flexible shifts. 50 weeks per year (Not term time)</li> <li>• Start time: between 8:00-18:00 Monday-Friday</li> <li>• Finish time: Depending on your shift</li> <li>• Salary: Up to £25,225</li> </ul> <p><u>Required Skills and Qualifications:</u></p> <ul style="list-style-type: none"> <li>• A relevant qualification in Early Childhood Education (minimum NVQ Level 3 or equivalent).</li> <li>• Proven experience working in a nursery or early years setting.</li> <li>• Strong knowledge of the EYFS and safeguarding practices.</li> </ul>

Apply for Construction roles:

[ConstructionJobs@Barnet.gov.uk](mailto:ConstructionJobs@Barnet.gov.uk)

Apply for any other roles:

[BoostOutreach@Barnethomes.org](mailto:BoostOutreach@Barnethomes.org)